

**From:** Vankeerbergen, Bernadette  
**To:** [Barker, David](#)  
**Cc:** [Craigmile, Peter](#); [Neal, Steve](#)  
**Subject:** HCS 2201 and HCS 2202  
**Date:** Monday, October 26, 2015 8:05:00 AM

---

Professor Barker,

On Thursday, October 22, the Natural and Mathematical Sciences (NMS) Panel of the ASC Curriculum Committee reviewed proposals to offer hybrid versions of HCS 2201 and HCS 2202 (both courses with GE Natural Science-Biological Science).

The Panel did not vote on the proposals but would like the following points addressed first:

1. HCS 2201

- Request to also submit the approved in-class syllabus so that the Panel can compare the on-line version of the syllabus with the in-class version.
- Not sure whether on-line delivery will be operationally possible. Please include more details about what students will be doing.
- Seek ODEE guidance to make sure that the course conforms to Quality Matters rubric: [odee.osu.edu/quality-matters](http://odee.osu.edu/quality-matters)
- Overarching concern: how will students know what to do, access the professor, know how to get help?
- P. 1: Wrong title appears on actual syllabus.
- P. 4: What about attendance to labs? Is there a grade?
- P. 5: Possible contradiction: Students must log in at least once a week but participate in discussion forums at least twice a week. It is not clear what the expectations of the discussion forums are (which topics; length of feedback required).
- P. 9: Syllabus indicates that the course will have "10 labs" (or is it 10 weeks?). In the event that it is indeed 10 labs, that would not be enough for a 14-week semester. Should be 12.
- P. 9: Exams should be included in schedule.

2. HCS 2202

- Request to also submit the approved in-class syllabus so that the Panel can compare the on-line version of the syllabus with the in-class version.
- Not sure whether on-line delivery will be operationally possible. Please include more details about what students will be doing.
- Seek ODEE guidance to make sure that the course conforms to Quality Matters rubric: [odee.osu.edu/quality-matters](http://odee.osu.edu/quality-matters)
- Overarching concern: how will students know what to do, access the professor, know how to get help?
- P. 5-6: Possible contradiction: Students must log in at least once a week but participate in discussion forums at least four times a week. It is not clear what the expectations of the discussion forums are (which topics; length of feedback required).

The faculty Chair of the NMS Panel is Professor Peter Craigmile, cc'd on this e-mail. Should you have any questions about the vote of the Panel, I encourage you to contact him directly.

I will return both courses via curriculum.osu.edu to enable the department to address the points above.

Regards,  
Bernadette

Bernadette Vankeerbergen, Ph.D.  
Program Director, Curriculum and Assessment  
Arts and Sciences  
The Ohio State University  
154D Denney Hall  
164 W 17th Ave.  
Columbus, OH 43210  
Phone: 614-688-5679  
Fax: 614-292-6303  
<http://ascas.osu.edu>